



CECOS University

Admission Form (to be completed by the applicant)

Paste a Picture here
(Passport Size)
Attested from Face side

Staple a Picture here
(Passport Size)
Attested from Back side

Form No. 2018:

Disciplines Offered:

- Bachelor of Architecture
- BS Biotechnology

Discipline(s) Opted (Please mention the courses for which you want to apply with preference of your choice):

Note: Any candidate selected on his/her higher choice will not be allowed to move to his / her lower choice e.g a candidate selected on choice-1 will not be allowed to shift to choice-2

Option 1:

Option 2:

Option 3:

Personal Information:

Name _____

Father's Name _____

Date of Birth _____

Mobile Number _____

Email Address _____

Religion _____

Domicile _____

Nationality _____

CNIC / Form B No. _____

Sex Male Female Blood Group _____

Marital Status Single Married Other

Boarding Status Day Scholar Boarder

Permanent Address _____

Post Office/Tehsil/District _____

Correspondence Address _____

Post Office/Tehsil/District _____

Father / Guardian's Occupation _____

Designation (if in service) _____

Department (if in service) _____

Annual Income _____

Father CNIC No. _____

Father / Guardian's Contact No. _____

Academic Qualification:

Certificate / Diploma / Degree	Institution	Board / University	Session	Roll No.	Percentage
Matric or equivalent					
F.Sc or equivalent					

For office use only

Applicant ID: _____

Extra Curricular Activities:

Event	Distinction

Present Employment Status (if employed):

Name of Organisation	Designation

NOC from Employer Yes No

Solemn declaration by the applicant:

I, hereby, certify that all statements given in this Admission Form are correct and complete. I undertake that if I am admitted, I shall observe all the academic and discipline rules and regulation of the university. I also declare that I shall not indulge in any political activity, unionism, or strikes as long as I remain a student of this University.

I further certify that I have gone through the Rules and Regulations promulgated by Pakistan Engineering Council, Higher Education Commission and CECOS University and those Rules / Regulation have been explained to me / I have been made to understand them entirely and those Rules and Regulations shall be binding on me together with all amendments made therein from time to time.

The rules and regulations can be changed by this University as and when needed, without any prior notice and the changes included therein along with circulars, notices, and directives issued by the President / Vice Chancellor / Chairman of the Institute / Department, from time to time, will be considered as part of the rules and shall be binding upon me.

I understand that this University will neither allow me to appear in the examination nor issue Provisional Certificate / degree, if I have not fulfilled my academic requirements and/or financial obligations. I understand that my admission shall be cancelled at my risk and cost, at any stage, if it is confirmed that the admission was sought on the basis of fake documents.

This University reserves the right to cancel my admission at any time, without any fee refund and liability on the part of the University, if the authorities feel that I have committed the breach of any of the rules, resorted to any unfair means or am found guilty of any moral turpitude undesirable activity/behaviour, indiscipline or negligence in attendance/academic requirements and/or financial obligations etc.

My admission will be subject to the sole discretion of the Management of this University. The decisions of the University authorities will be final and binding on me.

SIGNATURE OF APPLICANT

I certify that the above declaration was signed by my son/daughter/ward with my knowledge and I affirm that he/she shall fully abide by the rules and regulations of this University and shall not take part in any activity prejudicial to the interest of this University. I also undertake the responsibility to bear all financial liabilities and pay all dues on behalf of my son/daughter/ward.

SIGNATURE OF PARENT / GUARDIAN

For Office Use Only:

Date of Application _____	Fee Status <input type="checkbox"/> Paid <input type="checkbox"/> Not Paid
Qualification <input type="checkbox"/> Eligible <input type="checkbox"/> NotEligible	Remarks _____
Entry Test <input type="checkbox"/> Qualified <input type="checkbox"/> NotQualified	_____ Finance Officer
Interview <input type="checkbox"/> Qualified <input type="checkbox"/> Not Qualified	Class Code _____
Admission Status <input type="checkbox"/> Selected <input type="checkbox"/> Rejected <input type="checkbox"/> Deferred	Roll Number Assigned _____
_____ ADMISSION INCHARGE	_____ INCHARGE / CHAIRMAN
	_____ DIRECTOR / DEAN

IMPORTANT INSTRUCTIONS / INFORMATION FOR CANDIDATES

1. Please fill all the particulars in your own handwriting.
2. Incomplete form will not be entertained and will be returned or shall be kept pending till the deficiency is removed by the due date.
3. After the notified due date the pending form(s) will be treated as rejected.
4. The merit lists will be displayed on the University Notice Board as well as on University Website www.cecos.edu.pk as per schedule of admission and it will be responsibility of the individual candidate concerned to check his status again and again.
5. The candidates selected for admission in the merit list will have to deposit their dues as per the announced schedule. After due date no request for admission will be entertained.
6. Please attach the following documents (duly attested photocopies) with the Admission Form:
 - i) Matric / Equivalent Certificate
 - ii) Matric Detailed Marks Certificate
 - iii) Intermediate/Equivalent Certificate
 - iv) Intermediate Detailed Marks Certificate
 - v) 3 Passport size photographs (one attested on face side and 2 on back side)
 - vi) Domicile Certificate
 - vii) Character Certificate from the Institution last attended
 - viii) Computerized National Identity Card
 - ix) Undertaking on Non-Judicial Stamp paper of Rs. 30/- (specimen given overleaf)
 - x) Employer's NOC, if in service.
 - xi) *Migration Certificate (in Original) from the Intermediate Board last attended.

Note:

- i) Please bring all original documents for verification, at the time of admission.
- ii) In some cases the original documents may be referred to issuing authorities for necessary verification.
- iii) *Migration Certificate (in Original) must be submitted within 30 days of commencement of classes failing which the admission will be cancelled without any notice.

7. The University Refund Policy (in accordance with HEC / Islamabad High Court decision) is:

%age of Tuition Fee	Timeline For Semester
Full (100%) Tuition Fee Refund	Upto 7 th day of commencement of classes
Half (50%) Tuition Fee Refund	From 8 th to 15 th day of commencement of classes
No Fee (0%) Refund	From 16 th day of commencement of classes

8. After 1st Semester, it shall be mandatory for every student to get himself/herself registered for every next semester, within 15 days (fifteen days) of commencement of classes, after payment of prescribed semester dues, failing which the student concerned shall not be allowed to attend the classes. The students, who fail to deposit the semester fee / dues within the specified period of 15 days, shall also be liable to pay fine, as per policy.
9. **Affirmation of the above mentioned instructions**
we hereby, certify that we have read and understand all the above instructions.

Signature of the applicant

Signature of the parent / guardian

CECOS University

Undertaking (to be duly attested by Gazetted officer of Government / Notary Public)

(On a Judicial stamped paper of not less than Rs. 30/-)

Paste a Picture here
(Passport Size)
Attested from Back side

I, Mr / Miss / Mrs _____

son / daughter / wife of _____ do hereby solemnly pledge:

- To sincerely endow all efforts on my studies, assignments and classroom participation.
- To respect all my teachers & willingly cooperate with them.
- To be supportive with the administration, faculty and other staff members of this University and with the students of my class / other classes.
- Not to have either direct / indirect affiliation with any political party or indulge in politics, during my stay at the University.
- Not to engage in agitation of any kind or indulge in any immoral activity.
- Not to indulge in any activity obnoxious to Islam or other religions.
- Not to associate myself with an organization, society or club that promotes caste distinction, linguistic or antisocial feelings.
- Not to cause any disturbance in the premises of the University.
- Not to keep or carry weapons, narcotics or immoral literature in the premises of the University.
- Not to smoke or indulge in alcoholic beverages at the University.
- To strictly abide by all circulars / directives issued from time to time during my studies.
- I certify that I have gone through the Rules and Regulations promulgated by Pakistan Engineering Council, Higher Education Commission and CECOS University and those Rules / Regulation have been explained to me / I have been made to understand them entirely and those Rules and Regulations shall be binding on me together with all amendments made therein from time to time.
- Not to challenge in any court of law, the rules or decisions of the Management regarding cancellation of admission, punishment or demotion or any other action that may lead to my immediate expulsion. In case of any litigation however I shall indemnify the University of all the cost and expenses of litigation, irrespective of outcome thereof or party approaching other court.
- To accept that ultimately the Management will not be responsible for any loss of time or financial loss to me and it will not be liable for payment of any compensation, whatsoever, the decision of Management / President being final.

In case I am found guilty of indulging in politics / strikes / unionism / indiscipline / unfair-means or any other activity jeopardizing the sanctity of CECOS University of IT & Emerging Sciences, I may be expelled from the University without any notice and liability.

Signature of the parent / guardian

Signature of the applicant

WITNESS NO. 1

Signature _____

Name _____

Address _____

N.I.C No. _____

WITNESS NO. 2

Signature _____

Name _____

Address _____

N.I.C No. _____